

Community Forum User Guide

1. Register or Login to the Forum

Note: Sign up to register your account. If your account is already registered, proceed to login.

Registration: Provide a username and email address. Verify CAPTCHA. Select to receive email confirmation to set up a password.

Houston ETE Dashboard Forum

The screenshot shows the 'Forum - Registration' page. At the top, there is a navigation bar with 'Forums', 'Members', 'Recent Posts', 'Register', and 'Login'. The 'Register' tab is active. Below the navigation bar, there is a search icon and a breadcrumb 'Forums >'. The main content area is titled 'Forum - Registration' and features a 'Join us today!' heading. The registration form includes fields for 'Username *' (with a note: 'Length must be between 3 characters and 15 characters.') and 'Email *'. Below these fields is a CAPTCHA section with the text 'I'm not a robot' and a reCAPTCHA logo. There are two checkboxes: one for 'I agree to receive an email confirmation with a link to set a password.' and another for 'After registration you will receive an email confirmation with a link to set a new password'. At the bottom of the form, there is a blue 'Register' button and a dashed 'Login' button.

Login: Provide your username and password. Verify CAPTCHA. (Optional) Select Remember Me. Proceed to Sign In.

Note: For password reset, select "Lost your password?". If no login information has been established, select Create Account.

Houston ETE Dashboard Forum

The screenshot shows the 'Forum - Login' page. At the top, there is a navigation bar with 'Forums', 'Members', 'Recent Posts', 'Register', and 'Login'. The 'Login' tab is active. Below the navigation bar, there is a search icon and a breadcrumb 'Forums >'. The main content area is titled 'Forum - Login' and features a 'Welcome!' heading. The login form includes fields for 'Username' and 'Password'. Below these fields is a CAPTCHA section with the text 'I'm not a robot' and a reCAPTCHA logo. There are two checkboxes: one for 'Remember Me' and another for 'Lost your password?'. At the bottom of the form, there is a blue 'Sign In' button and a dashed 'Create Account' button.

2. **Explore a Forum Topic:** Select the Forum tab and click a forum to explore.

Houston ETE Dashboard Forum

The screenshot shows the Houston ETE Dashboard Forum interface. The 'Forums' tab is highlighted with a red circle. Below the navigation bar, the forum title 'Houston ETE Dashboard Forum' is displayed. A table lists forum topics, with 'Ending the HIV Epidemic' highlighted by a red circle. The table has columns for 'Main Category', 'Topics', and 'Posts'. Below the table, there are options for 'Recent Topics' and a 'Testing' topic. At the bottom, there are social media share buttons.

| Main Category | Topics | Posts |
|--|--------|-------|
| Ending the HIV Epidemic This is a simple parent forum Recent Topics ^ Testing | 1 | 2 |

6 months ago By Ty2020

Share:

3. **Select or Add a Topic:** After selecting a forum to explore, select an existing topic or add a new topic.

Note: You will need to login to add a new topic

Houston ETE Dashboard Forum

The screenshot shows the Houston ETE Dashboard Forum interface with the 'Ending the HIV Epidemic' forum selected. The 'Add topic' button is highlighted with a blue circle. Below the forum title, there is a table listing topics, with 'Testing' highlighted by a blue circle. The table has columns for 'Topic Title', 'Posts', and 'Views'. Below the table, there are options for 'RSS' and a 'Testing topic' section. At the bottom, there are social media share buttons.

| Topic Title | Posts | Views |
|---|-------|-------|
| Testing First post and replies ^ Last post by Ty2020, 6 months ago > | 2 | 81 |

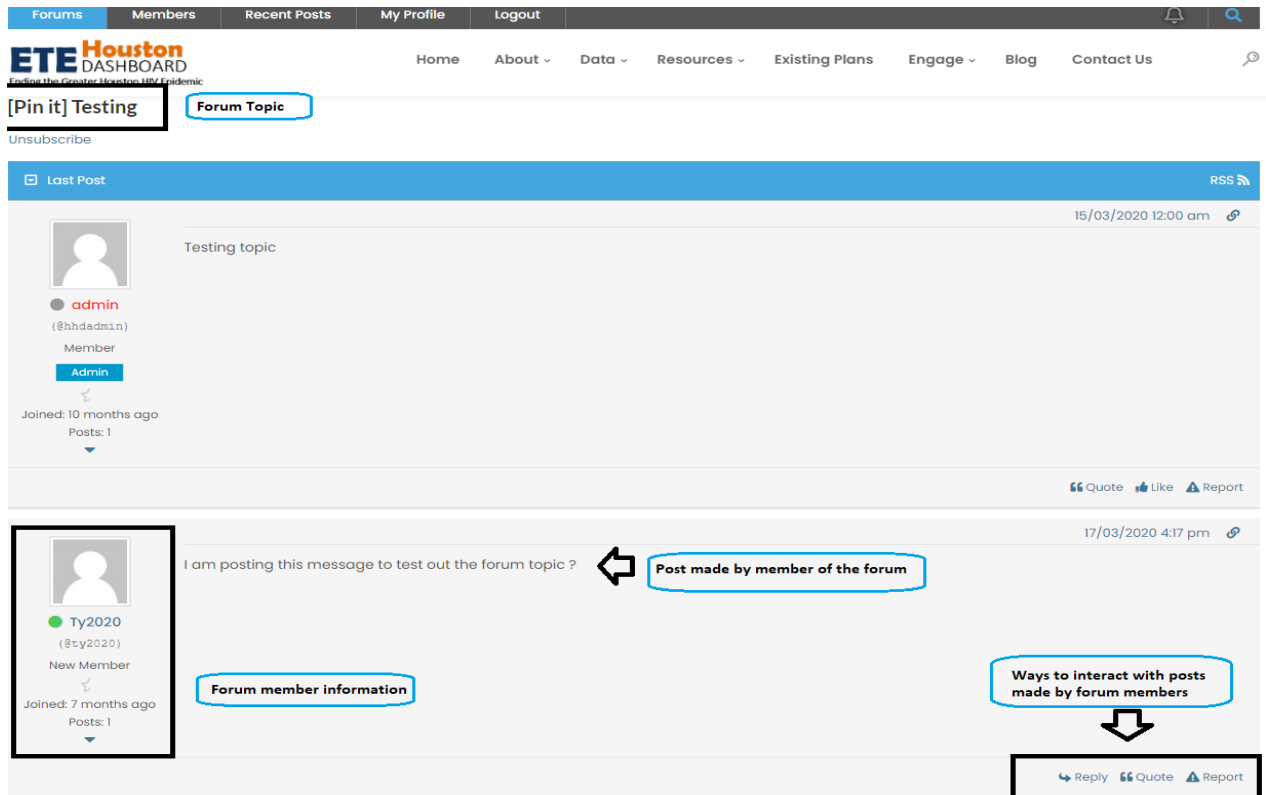
Testing topic
I am posting this message to test out the forum to...

6 months ago By admin
6 months ago By Ty2020

Share:

4. **Engage in post discussions:** Once in a topic forum, you will be able to view posts made by members of the forum. You can reply to, quote and reply, or report posts.

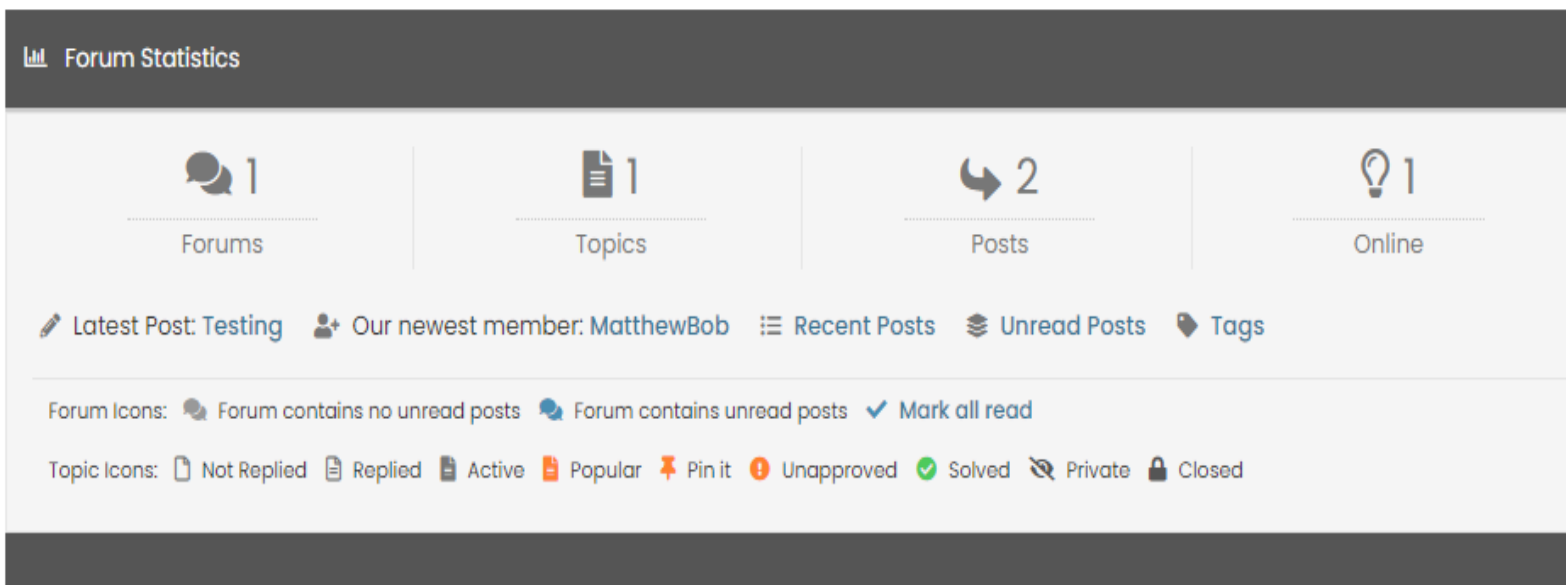
Note: If you have not registered or logged in, you will be prompted to do so to interact in a topic discussion. Quotes will include a member's post and your response. Reported posts require a message to be sent to Administration.



5. Explore other Features of the Community Forum

- Customize your member profile
 - Custom view of post activity and statistics,
 - Edit your display name, avatar image (allowable size 2 MB), bio description, and profile signature
 - Link your social network (e.g. Facebook, Yahoo, and Skype)
 - Manage your subscriptions (e.g. subscribe to all new topics and posts)
- Subscribe for New Topics/ Posts/Replies from the Forum page
 - In the Main Forum Category, select "Subscribe for new topics".
 - Once in a forum topic, select "Subscribe for new replies".
 - An email will be sent to confirm your subscription.
- Share posts and topics via Twitter and WhatsApp
 - Tweets can be shared from the Forum to Twitter.
 - Note: You'll need to log in to Twitter before sharing a tweet.

- WhatsApp will need to be accessible on your phone
 - Go to settings and select WhatsApp Web
 - Point your phone to the screen to capture the QR code to share with posts and topics with your contacts.
 - For help getting started, visit: <https://faq.whatsapp.com/en/web/28080003>
- View forum statistics of Forums, Topics, Posts, Online Activity, and new additions to the forum community.
 - Highlights latest/ recent posts, unread posts, newest member, and tags
 - Descriptive icons communicate the status of forums and topics



Questions/ Comments/ Feedback?

Visit <http://www.etehouston.org/contact-us> and submit an inquiry to the Dashboard team. We are excited to hear from you!